

Town of Dover
126 East Duncan Hill Road
Dover Plains, New York 12522
Telephone 845-832-6111

Application for Public Access to Records (FOIL)

TO: Records Access Officer

Date: _____

Under the provisions of the New York Freedom of Information Law, Article 6 of the Public Officers Law, I am requesting the following from the _____ Department.

Tax Grid #: _____
(Please be exact)

Applicant: _____

Address: _____

Phone: _____ I am aware that I am responsible to pay for all reproduction fees for this request @ 25¢ per 8 ½ x11 page.

Signature

Date

Response To Applicant:

Approved You may see and/or copy (this) (these) record(s) as follows:

Date: _____ Time: _____ Place: _____
Photocopies: Number _____ Fee: _____

Denied (for the reason(s) checked below)

- _____ Exempted by statute other than Freedom of Information
- _____ Interagency or intra-agency materials
- _____ Would endanger the life or safety of any person
- _____ Current examination questions or answers
- _____ Would impair contract awards or collective bargaining agreements
- _____ Record is not maintained by this agency
- _____ Trade secret: confidential commercial information
- _____ Unwarranted invasion of personal privacy
- _____ Record of which this agency is legal custodian cannot be found
- _____ Other _____

Any person denied access to records may appeal the denial with the Town Board of the Town of Dover within 30 days of the denial. Such appeals should be addressed to the Supervisor of the Town of Dover, Dover Town Hall, 126 East Duncan Hill Road, Dover Plains, NY 12522

Date Completed: _____