



TOWN OF DOVER BUILDING DEPARTMENT

126 East Duncan Hill Road
 Dover Plains, NY 12522
 (845) 832-6689 (845) 832-0370 Fax
 EMail: Building@townofdover.us

Building Permit Application for: Replacement of Mobile Ho

Applications will not be considered until ALL required documents and copies are submitted by the applicant. Applications require approximately 2-4 weeks to process

Start of construction without a permit will mandate a penalty.

Permits expire after one year and may be renewed for one more year at full price.

Applicants are responsible for adhering to all Town of Dover Zoning Laws and all NYS Building Codes. Zoning information may be obtained from the Town of Dover Zoning Law book available at the Town Clerk's office or at www.generalcode.com on the Internet.

911 address and Building Permit must be clearly displayed on place visible from the road.

Fee: \$250. Please note that garages, decks, fireplaces, gas/wood/pellet stoves, etc., require additional fees.

Decks: \$75 Pools: \$50 Fences: \$100 Covered Porches: \$150

Garages & Sheds: up to 200 sq ft - \$75 201 sq ft - 500 sq ft - \$150 501 sq ft and over - \$250

Fuel burning equipment (fireplaces, gas/wood/pellet stoves): \$100

Please include with **completed** application:

- Check (payable to: *Town of Dover*)
- Copy of Homeowner's Insurance (Declaration page only)
- Proof of Workers Compensation and Disability Insurance
- Copy of Board of Health Approval if number of bedrooms exceeds number of bedrooms in current mobile home (will

require additional BOHA after submission of application - **takes approximately 3 weeks**)

- Mobile Home Installation Permit
- Survey of land showing setbacks from property lines

Applicants are responsible for notifying the Building Department several days in advance for inspections

* Slab/Footings Before Pouring Concrete

* Electrical (by a third-party electrician, [Click Here to see list](#))

* Final Completion to obtain Certificate of Occupancy

Any additional inspections will be \$30 per hour with a minimum one hour charge