



## TOWN OF DOVER BUILDING DEPARTMENT

126 East Duncan Hill Road  
 Dover Plains, NY 12522  
 (845) 832-6689 (845) 832-0370 Fax  
 EMail: [Building@townofdover.us](mailto:Building@townofdover.us)

# Building Permit Application for: Pools

**Applications will not be considered until ALL required documents and copies are submitted**

**by the applicant.** Applications require approximately 2-4 weeks to process

**Start of construction without a permit will mandate a penalty.**

Permits expire after one year and may be renewed for one more year at full price.

Applicants are responsible for adhering to all Town of Dover Zoning Laws and all NYS Building Codes.

Zoning information may be obtained from the Town of Dover Zoning Law book available at the Town

Clerk's office or at [www.generalcode.com](http://www.generalcode.com) on the Internet.

911 address and Building Permit must be clearly displayed on place visible from the road.

**Fee:** \$50 (Additional fee for: Decks \$75 Fences \$100)

Please include with **completed** application:

- Check (payable to: *Town of Dover*)
- Survey or drawing of land showing exactly where pool (and decks and fences, if applicable) will be and setbacks from property lines
- Pool specs with installation instructions
- Copy of Homeowner's Insurance (Declaration page only)
- Proof of Workers Compensation and Disability Insurance forms)

Applicants are responsible for notifying the Building Department several days in advance for inspections for:

- \* All requirements indicated by Building Inspector
- \* Electrical (by a third-party electrician [CLICK HERE TO SEE LIST](#))
- \* Final Completion to obtain a Certificate of Compliance

Applicants are responsible for adhering to all NYS Electrical Guidelines and NYS Codes for Swimming Pools.

Applications:Coversheet for applications.ppt 2/20/03