



TOWN OF DOVER BUILDING DEPARTMENT

126 East Duncan Hill Road
 Dover Plains, NY 12522
 (845) 832-6689 (845) 832-0370 Fax
 Email: Building@townofdover.us

Building Permit Application for: Single-Family Home/Addition

Applications will not be considered until ALL required documents and copies are submitted by the applicant. Applications require approximately 3-4 weeks to process

Start of construction without a permit will mandate a penalty.

Permits expire after one year and may be renewed for one more year at full price.

Applicants are responsible for adhering to the attached "Requirements for Building Permits," all Town of Dover Zoning Laws and all NYS Building Codes. Zoning information may be obtained from the Town of Dover Zoning Law book available at the Town Clerk's office or at www.generalcode.com on the Internet.

Clear-cutting of trees of 10,000 sq ft or more in preparation of site development requires Planning Board approval

911 address and Building Permit must be clearly displayed on place visible from the road.

Residential Fees:

Living space: up to 1,500 sq ft - \$250 1,501 - 2,500 sq ft - \$350

2,501 - 3,500 sq ft - \$500 3,501 - 5,000 sq ft - \$750

5,001 sq and over - \$1,000

Decks: \$75 Pools: \$50 Fences: \$100 Covered Porches: \$150

Garages & Sheds: up to 200 sq ft - \$75 201 sq ft - 500 sq ft - \$150 501 sq ft and over - \$250

Fuel burning equipment (fireplaces, gas/wood/pellet stoves): \$100

Driveway Permit (for town roads): \$200 (county & state roads must obtain permits from department having jurisdiction).

Building Permits will not be issued without an approved Driveway Permit and Board of Health

Please include with ***completed*** application (incomplete applications will be returned):

- Check (payable to: *Town of Dover*)
- Copy of Homeowner's Insurance (Declaration page only)
- Proof of Workers Compensation and Disability Insurance

- Two **complete** sets of plans - stamped & signed by a NYS licensed design professional
- Energy Conservation Construction form
- Survey of land showing proposed structures with setbacks from property lines
- Copy of Board of Health Approval (will require additional BOHA after submission of application - **takes approximately 3 weeks**)

Applicants are responsible for notifying the Building Department several days in advance for all required inspections outlined in the attached "Requirements for Building Permits". Any additional inspections over the normal 6 will be \$30 per hour with a minimum one hour charge.