



**Dover Town Board  
Organizational Meeting  
Monday, January 5<sup>th</sup>, 2009  
126 East Duncan Hill Rd.**



- I. Call Meeting to Order / Pledge of Allegiance
- II. Supervisor Appointments
  - a. Deputy Supervisor: Christopher Galayda
  - b. Budget Officer: Ryan Courtien
  - c. Town Historian: Donna Hearn
  - d. Records Advisory Board: Caroline Reichenberg, Christopher Galayda, Betty-Ann Sherer, Donna Hearn and Patricia Landis
- III. Town Board Assignments
  - a. Supervisor Courtien - All Town Departments; Transfer Station; Newsletter; Human Resources; Legal, Engineer and Planning; Conservation Advisory Committee; Master Plan Amendment Committee; J.H. Ketcham Hose Company
  - b. Deputy Supervisor Galayda – Recreation; Constabulary; Town Hall Maintenance; D Fund Audit; Recreation Commission; Zoning Board of Appeals; Architectural Review Board; Economic Development Committee
  - c. Councilwoman Palmer House – Assessor; IT / GIS; A Fund Audit; Planning Board; Friends of Seniors; Dover Historical Society; All Hazards Mitigation Plan
  - d. Councilwoman Frame – Highway; Human Resources; A Fund Audit; Northern Dutchess Paramedics; Board of Education; Chamber of Commerce; Library
  - e. Councilman Hawthorne – Highway, Building / Zoning, IT / GIS, Town Hall Maintenance, D Fund Audit, Cablevision of Dutchess County
- IV. Town Clerk Appointments
  - a. 1<sup>st</sup> Deputy Town Clerk Bonnie Franks
  - b. 2<sup>nd</sup> Deputy Town Clerk Brenda Cudney
- V. Town Board Appointments
  - a. Supervisor's Office – Confidential Secretary: Rosanne Rifino; Bookkeeper: Roksolana Geramita
  - b. Consultants – Attorney for the Town: Hogan and Rossi; Planner for the Town: AKRF; Engineer for the Town: Berger Engineering
  - c. Board Appointments – Zoning Board of Appeals Member: Marilyn VanMillion, Term Ending 12/31/13; Architectural Review Board Member: Lloyd Scharffenberg, Term Ending 12/31/13
  - d. Board / Committee Chairperson – Planning Board: David Wylock; Zoning Board of Appeals: Marilyn VanMillion; Architectural Review Board: Scott Daversa; Conservation Advisory Committee: Cornelius Duplessis
  - e. Other Appointments – Registrar of Vital Statistics, Deputy Registrar of Vital Statistics, Dog Control Officer, Constables, School Crossing Guard, Transfer Station Chairperson, Assistant to Highway Superintendent, Secretary to the Planning Board, Secretary to the Architectural Review Board, Secretary to the Zoning Board of Appeals

- VI. Other Organizational Meeting Resolutions
  - a. Town Board Authorizations of Supervisor
  - b. Town Board Authorizations of Town Board Members
  - c. Salaries and Wages
  - d. Schedules and Procedures
  - e. Mileage Reimbursement
  - f. Emergency Interim Successor
- VII. Presentation by Graham Trelstad, Planner for the Town, Regarding Dover Knolls Preliminary DEIS
- VIII. Other Resolutions
  - a. Authorize Public Hearing for Fire Protection District Contract
  - b. Approval of Vouchers
- IX. Announcements
  - a. Vacancies on Boards / Committees – Planning Board, Architectural Review Board, Zoning Board of Appeals, Conservation Advisory Committee, Recreation Commission
- X. Set Public Meetings
  - a. Regular Meeting and Public Hearings – Wednesday, January 28<sup>th</sup>, 2009
  - b. Special Meeting – Wednesday, February 11<sup>th</sup>, 2009
  - c. Regular Meeting – Wednesday, February 25<sup>th</sup>, 2009
- XI. Public Comments / Questions
- XII. Adjournment